

GDPR Readiness Statement

P&I Fruits

Your data is important to us. Since we opened in 2000 we have demonstrated our commitment to data privacy and protection by complying fully with the Data Protection Act 1998. We already have strong Data Processing Agreements with our partners, clients and suppliers and we are currently revising them to meet the requirements of the GDPR. In the run up to the new Regulation going live we have been working closely with data security experts to ensure that we continue to achieve the highest standards of compliance.

We would like to take this opportunity to reassure our clients and suppliers that your data continues to be safeguarded and processed in a secure environment in compliance with national and EU legislation.

Our preparations for GDPR compliance include the development and implementation of new data protection roles, policies, procedures, controls and measures to ensure maximum and ongoing compliance. Examples of these include:

- Information Audit - carrying out a company-wide information audit to identify and assess what personal information we hold, where it comes from, how and why it is processed and if and to whom it is disclosed.
- Policies & Procedures – We are currently revising our Data Protection Policy, Data Retention Policy, Breach Notification and Access Request Procedures, and website Privacy Notice

P&I Fruits takes the privacy and security of individuals and their personal information very seriously and we take every reasonable measure and precaution to protect and secure the personal data that we process. Together with our I.T. partners we have developed robust information security practices to protect personal information from unauthorised access, alteration, disclosure or destruction. Our security measures include:

- access controls,
- password policy,
- cloud storage,
- encryptions,
- Needs based access to networks and databases containing personal data

In order to continue delivering on our data protection commitments we have designated **Amanda Cane** as our Appointed Person to develop and implement our roadmap for complying with the GDPR. Amanda will be responsible for promoting awareness of the GDPR throughout the organisation, implementing our new policies and procedures and documenting GDPR compliance.

We understand that continuous employee awareness and understanding is vital to continued compliance with the GDPR and we intend to provide GDPR specific training to all employees who handle personal data.

If you have any questions about our preparation for the GDPR, please contact **Amanda Cane**

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Trading as:

Side Salads; Side Salads (U.K.) Limited; Side Salads (London) Limited;
Fresh Produce Brokers Limited

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